

# JUNIOR SCHOOL TEACHER

REQUIRED FOR 29 AUGUST 2024

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CANDIDATE PACK



James Allen's Junior School

# JAMES ALLEN'S GIRLS' SCHOOL

Do you have a passion for life and learning? If so, our inspirational teaching team at JAGS is looking for a colleague to join the Prep School. Your dynamic and creative approach will help encourage and champion today's young learners in this, one of the UK's leading independent schools.

With its distinctive heritage as the oldest independent girls' school in London, James Allen's Girls' School, JAGS, provides a forward-thinking and contemporary education for over 1,100 girls aged 4 to 18.

Located in the London borough of Southwark, JAGS has a diverse school community and is committed to inclusive recruitment and inclusion in the workplace. JAGS recognises that celebrating the full diversity of staff and students has a positive impact on all and invites applications from candidates from a broad range of backgrounds.

Awarded the title of London Independent School of the Year 2024 by the Sunday Times, the school has entered an exciting new phase in its development. Your input will help to bring a bold educational vision to life for all students and colleagues as we work together to develop this already exceptional school in its next chapter.



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James Allen's Girls' School 144 East Dulwich Grove London SE22 8TE

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## MESSAGE FROM THE HEAD

I am delighted that you are interested in joining the JAGS community. At JAGS, it is our belief that all girls should be given the opportunity to grow and flourish in an environment where there is no limit to their ambitions.

At JAGS you will find a happy, diverse and dynamic community, rooted in academic excellence and yet fully committed to the breadth of a holistic education both in and out of the classroom. Compassion and commitment are central to our ethos, in this environment that values individuality and inclusivity.

Our school aims, both in and out of the classroom, are clear:

- To celebrate our diverse and inclusive community
- To champion social awareness and sustainability
- To empower courage, creativity and compassion in each student
- To inspire aspirational and authentic lifelong learners and leaders
- To nurture respectful, resilient and kind individuals

At the heart of all we do lies a passion for life and learning. I hope that this matches your educational vision, and look forward to welcoming you soon.

MS VICTORIA GOODSON, MA (DURHAM) QTS



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## WORKING AT JAGS

Working at JAGS is about more than just working. JAGS is a community and a family that nurtures a warm and supportive environment for both the students and staff who come to learn and work here. From your first day at JAGS you will have access to some of the best educational facilities in the country and will be encouraged to take part in the many shared activities here.

JAGS works hard to attract the best staff from both the independent and maintained sectors and the benefit package is both generous and competitive. Candidates are welcome to visit JAGS prior to application should they wish to gain a greater sense of the school community. Please contact Trudy Ward; PA to the Head of the Junior School ([Trudy.ward@jags.org.uk](mailto:Trudy.ward@jags.org.uk)) if you would like to arrange this.



### We offer:

- The opportunity to join our outstanding school where public examination results consistently place JAGS amongst the leading schools in the UK
- A community of considerate, creative and compassionate students and staff
- A highly diverse and inclusive school community, committed to our bursary provision
- An inspiring and enthusiastic team of colleagues across the teaching and support staff
- Excellent facilities, including the latest resources to support learning
- A diverse benefits package including:
  - ♦ Competitive salary
  - ♦ Teachers' Pension Scheme
  - ♦ Free onsite parking
  - ♦ Free gym membership with discounted family rates
  - ♦ Employee Assistance Programme
  - ♦ Free lunches
  - ♦ Free access to the Dulwich Picture Gallery
  - ♦ School fee discount
  - ♦ Cycle to work scheme
  - ♦ Interest-free computer loans
  - ♦ Interest-free transport season ticket loans

# JUNIOR SCHOOL TEACHER

## THE ROLE

<b>JOB TITLE:</b>	Junior School Teacher
<b>TERMS &amp; CONDITIONS:</b>	1 x full time role 1 x part-time role of 0.6 FTE worked over 3 days per week
<b>SALARY:</b>	JAGS Teaching Salary Scale – commensurate with experience
<b>RESPONSIBLE TO:</b>	Deputy Head of Junior School (Academic)

### Overview

The post holder will work within the Prep School and provide general subjects teaching as instructed by the Head of the Junior School.

### Main responsibilities

- To teach classes as directed by the Head of Pre-Prep or Head of Junior School
- To undertake the preparation, assessment and reporting required to ensure that the pupils achieve the highest possible standards
- To carry out any reasonable subject related duties assigned by the Junior School Leadership Team
- To lead on a curriculum area or area of importance to the Junior School
- Class Teacher responsibility including building positive relationships with pupils and their families
- To ensure the safety, welfare and good conduct of pupils
- To contribute to the school's co-curricular programme with at least one co-curricular club each week
- To be willing to lead and accompany a residential trip or other events undertaken by the Junior School
- To co-lead / accompany school trips during the school year
- To attend relevant staff professional development as appropriate
- To carry out such duties, including cover for absent colleagues and play/lunch duties, as are allocated by the Junior School Leadership Team in accordance with school practice
- To attend staff briefings, staff meetings, parents' evenings, welcome evenings, concerts, Open Morning, Founder's Day, Assessment Days, concerts and similar functions out of school hours
- To assist with any required marking of the school's entrance assessments
- As a member of the teaching staff, the post holder will be expected to involve themselves fully in school life, and to participate in other such duties as may be reasonably required

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## PERSON SPECIFICATION

### Operational Excellence

- A well-qualified Junior School teacher, preferably a graduate with QTS
- Excellent subject knowledge and a passion for teaching young people
- The ability to teach pupils from Reception to Year 6 with experience of teaching KS2
- A talent for motivating and enthusing young learners to achieve their best
- Knowledge and understanding of effective teaching and learning styles and of monitoring assessment, recording and reporting of pupils' progress
- Articulate in all forms of communication; fluent and accurate written and spoken English
- Excellent digital literacy

### Personal Behaviours

- Kindness and open-mindedness
- Intellectual curiosity, enthusiasm and a personal ethos of lifelong learning
- Resilience and optimism; someone who is willing to go the extra mile in the busy life of the school
- Team-working abilities and a keenness to enable all colleagues to contribute ideas and be part of positive change

### Ethos and Whole School Values

- The enthusiasm to assist in a strong co-curricular programme
- An individual with a genuine commitment to the wellbeing of the staff and students in their care
- Committed to operating as part of the School community
- Committed to equality, diversity, inclusion and anti-racism in the School community
- Committed to sustainability within the School community

### Safeguarding and Pastoral

- Committed to safeguarding and promoting the welfare of children and young people
- A satisfactory Enhanced Disclosure from the Disclosure and Barring Service

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## HOW TO APPLY

We welcome applications from all parts of the community and know that our school is strengthened when staff and pupils feel a true sense of belonging. To enable us to make any reasonable adjustments, please let us know when you submit your application whether you have any special requirements.

The Head of Junior School, Victoria Goodson via the Head's PA; Trudy Ward [trudy.ward@jags.org.uk](mailto:trudy.ward@jags.org.uk) will be happy to answer any questions.

Please visit our website [www.jags.org.uk/day-to-day/vacancies/](http://www.jags.org.uk/day-to-day/vacancies/) to download an Application Form. Please specify in your email if you are interested in the full time role, part time role or both roles.

Please note that CVs and letters sent without a completed application form will not be accepted.

For further information please contact [recruitment@jags.org.uk](mailto:recruitment@jags.org.uk) or telephone the recruitment team on 0208693 1181.

**Closing date:** Midday on Tuesday 07 May 2024  
**Interviews:** Friday 10 May 2024 and Monday 13 May 2024

*Interviews may be held at any stage after applications are received. Interested candidates are advised to apply as soon as possible. We reserve the right to close this vacancy earlier than the specified deadline, if a suitable candidate is found.*

*JAGS is committed to the safeguarding and welfare of children and applicants must be willing to undergo child protection screening appropriate to this post, including checks with past employers, the Disclosure and Barring Service, and overseas police and regulatory authorities where relevant.*

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# James Allen's Girls' School

Ages 4-18

144 East Dulwich Grove, London SE22 8TE  
Telephone: 020 8693 1181 • Email: [enquiries@jags.org.uk](mailto:enquiries@jags.org.uk)  
[www.jags.org.uk](http://www.jags.org.uk)