

CHARITABLE GIVING POLICY

1. Introduction

1.1 The School can only spend its money in accordance with its own governing document. The governing document sets out the purposes for which the charity has been established, which will be one of the 13 purposes charitable in law (relief of poverty, advancement of education etc...) and the law required that all a charity's money managed by the charity's trustees will go in furthering only those purposes in the ways specified. The Governors have a legal obligation to do that. This means that the School may not make a donation to another charity, particularly one that does not share your own objects, out of your own charity's money unless you have included a general power to do so in the school's governing document and the donation is budgeted for.

2. Charitable Objects (stated in the Scheme of Governance, Management & Delegation)

2.1 The charitable objects for the Company names James Allen's Girls' School are:

- a) The conduct at Dulwich of a day school in which there shall be provided a practical, liberal and religious education, including a Senior School for girls and (if thought fit) a Preparatory School which shall be primarily for girls but to which boys may also be admitted; and
- b) Ancillary or incidental educational and other associated activities for the benefit of the community.

3. Priorities

3.1 The number of projects which can be supported by the School is limited to the amount of funds available for distribution. The Governors and Management team determine the priorities based on the Charitable Objects as stated above.

4. Principles of Charitable Giving

4.1 In awarding Grants or Donations, the Board of Governors will apply the following principles:

- Proposed by the pupil or staff body;
- For activities in the UK or overseas;
- From organisations that are registered charities [in England and Wales].

4.2 Each request will be considered on a case by case basis.

4.3 The Management team will carry out sufficient due diligence to ensure that the request meets not only the charitable objects of the School but also the principles outlined above.

5. Grant Decision Process

5.1 The schools approach is to focus charitable fundraising at an international, national and local level. The following bullet points will explain how the specific charities are selected at each level:

5.1.1 International - The Senior Management Team will meet annually to review the long term relationship the school has with its existing international partner and decides annually whether to continue supporting the charity for a further academic year.

5.1.2 National - The Senior Management Team meets at the start of the new academic year to decide on three potential national charities which the school might like to support for the next twelve months.

5.1.3 Local – The charities that the school works with at a local level is managed by the Charities and Communities coordinator and is reported annually to the Senior Management Team for review.

5.2 Governors will make grant decisions in December of each year.

6. Due Diligence

6.1 The Trustees will carry out sufficient due diligence on any potential beneficiary to ensure:

- The identity of the beneficiary.
- That funds are applied in accordance with the charity's charitable purpose
- That funds are not knowingly used for:
 - Money laundering in accordance with the operative Money Laundering regulations;
 - Terrorist financing in accordance with the Terrorist Act 2000;
 - Bribery in accordance with the 2010 Bribery Act.

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