

# WORK SHADOWING

## The Aim

Work Shadowing generates a wealth of experiences which are impossible to create in school, and in many cases giving a first taste of the real working world. It is hoped that students will see the long term value of participating in this voluntary programme and make every effort to find an appropriate placement. Equally many universities look favourably upon students who have shown initiative in this respect and involved themselves in arranging a work shadowing placement. The purpose is for girls to shadow someone in an occupation which has caught their interest. This should enable them, at the very least, to:

- ◆ find out what it is like to be at work,
- ◆ have an insight into the particular field of work,
- ◆ learn new skills,
- ◆ develop the ability to cope in an adult world,
- ◆ have the chance to explore the opportunities within a chosen career.

## The Scheme

Girls usually go on a five day placement after their GCSE examinations have finished and in 2011 this is scheduled to run from Monday 27 June. In some fields of work greater flexibility with dates is required and placements can be organised in the summer holidays.

The girls are encouraged to get as much information as they can about their host and to contact them prior to the placement. Sometimes a pre-placement visit helps to sort out travel arrangements.

## Appeal for Placements

We try, as far as possible, to arrange the placements with parents, their colleagues and contacts, as well as using our own contacts through teachers, governors and alumnae. However, the Work Placement has become an increasingly competitive field and, in periods of economic recession, the number of placements has declined. Therefore, we very much welcome and appreciate any assistance from new parents and we are particularly grateful for any support that you can offer. If you are able to offer a placement, please fill in the form on the reverse and return it to me, if possible, by **Monday 4 October**.

Thank you very much for your support and co-operation.

Mrs Wendy Barratt  
Work Shadowing Organiser  
[wendy.barratt@jags.org.uk](mailto:wendy.barratt@jags.org.uk)

# JAGS WORK SHADOWING PLACEMENTS 2010-2011

<b>NAME</b> (PLEASE USE CAPITAL LETTERS)	
<b>Profession</b>	
<b>Contact address</b>	
<b>Daytime telephone</b>	
<b>Fax number</b>	
<b>e-mail</b>	
<b>Brief description of placement on offer</b>	

Please indicate whether you would be able to take more than one girl.

More than one girl	<input type="checkbox"/> yes
	<input type="checkbox"/> no
If more than one, how many girls would you like or be able to take?	.....

Usually we are arranging placements for 5 days. However, we do appreciate the offer of a 2-3 day placement if this is more convenient and thank you for supporting our scheme

Signed: ..... Date: .....